

# WakeMed SHINE Conference

## Podium and Poster Abstract Submission Instructions

**WakeMed SHINE Conference**  
**Andrews Center on the WakeMed Health and**  
**Hospitals Raleigh Campus**  
**3024 New Bern Ave, Raleigh, NC 27610**



The WakeMed SHINE Conference represents over 25 years of igniting health care providers to improve their practice and inspire excellence while focusing on the newest innovations, research and evidence-based practices in neuroscience.

Abstracts should be submitted from the link available at this [site](#).

**PLEASE NOTE:** Data entered in the abstract submission form is not saved until you click submit. To avoid losing your data, please prepare your submission in a Word document, then copy and paste into the submission form. Except where requested, do not include any personal or organizational identifiers in the submission form.

### Resources for writing conference abstracts:

- [Tips for Writing an Excellent Conference Abstract - AACN](#)
- [How to Write an Abstract – Mt. Sinai Health System](#)
- [Tips and Tricks for Abstracts – Mt. Sinai Health System](#)
- [Tell your story - Nursing Management](#)

### Categories for Consideration

- Neurotrauma
- Stroke
- Other neurological and neurosurgical conditions

### Podium Presentations

- 50 minutes with 10 minutes for questions

### Poster Presentations

- Visual representations used to disseminate information.
- Informational, evidence-based practice, or QI projects.
- Poster author(s) must be present with their poster during poster viewing times.

### Presenter Responsibilities

- All communication/correspondence will be directed to and from the primary presenter.
- It is the responsibility of the presenter(s) to make his/her own hotel and travel arrangements.
  - Travel reimbursement is not included.
- WakeMed will provide complimentary registration for the conference
  - Podium – up to 2 registrations
  - Poster – 1
- All presenters must complete and submit an agreement form in which presenters agree to the following:
  - Ensure presentation and resources are free from commercial bias.
  - Meet deadlines provided by the conference planning committee.
  - Submit presentations and/or additional resources at least 3 weeks prior to the event for approval to ensure ANCC/NCNA guidelines are met.
  - Refrain from copyright infringement. (Specific copyright guidelines will be provided to presenters of accepted abstracts.)

# Submission Form

## Part 1 - Contact Information

This part will be blinded from the abstract reviewers.

1. **Your full name with credentials.** (ex: John Doe, MSN, RN, CCRN or John Doe, MD).
2. **Email**
3. **Phone Number**
4. **Name of co-presenter (if applicable)**
5. **Copy/paste your CV**

## Part 2 – Abstract

Except where requested, **do not** include any personal or organizational identifiers in this part of the form.

- **What would you like your proposal to be considered for?**
  - Podium Presentation
  - Poster Presentation
- **To which category does your topic belong?**
  - Stroke
  - Neuro Trauma
  - Other neurological or neurosurgical
- **Title of Presentation:**
  - Limit 150 characters, including spaces
- **Description:**
  - Limit 175 characters, including spaces
  - Short, compelling description of session
  - Describes what participants should expect by attending your session
  - For use in promotional materials such as convention brochures if accepted

- Addresses essential components of the presentation (reviewers should be able to evaluate the content of the presentation)
- Concise and cohesive
- **Objective:**
  - At least 1 objective.
  - Limit 175 characters, including spaces
  - Learning objectives must be congruent with the purpose, session description/summary, and abstract text.
  - For a list of action verbs, refer to [Bloom's Taxonomy chart](#).
- **References:**
  - 1-2 references that you will use to build your presentation. We recommend references be within the last 7 years (unless it is considered a classic work such as Benner, P. (1984). From novice to expert: Excellence and power in clinical nursing practice.).
  - You may add additional references as you complete your presentation. This just gives us a starting point.
  - APA 7th edition format. A great resource for APA formatting can be found at: [Free APA Citation Generator \[Updated for 2023\] \(mybib.com\)](#)
  - References must be credible (e.g., evidence-based practice/peer reviewed journals, clinical guidelines, etc.) and current.
  - All content must be based on the latest evidence and free from product/company promotion or commercial bias.