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|  | Trauma Services | No. 4061 |
| | Title: Post Mortem CT Scans- WMR | Page: 1 of 1 Effective Date: 06/16/2020 |

PURPOSE:

To allow Trauma Services to request post mortem CT scans for Trauma One victims that expire in the Emergency Department prior to receiving initial trauma CT scans.

POLICY STATEMENT:

Only the attending trauma surgeon will order the trauma CT exams after notification of the Radiology Administrator on-call. These exams will be ordered, scanned, reported and billed in the same manner as all other WakeMed trauma patients. The patient must have an assigned medical record number. The Radiology Administrator on-call will co-ordinate the scan with the CT Department to clear the department of all other patients before the post mortem patient can be brought to the scanner.

ENTITIES AFFECTED BY THIS POLICY (SCOPE):

WPP Surgery, Emergency Services, Radiology

WHO SHOULD READ THIS POLICY:

This policy shall be read by department supervisors, managers, directors, and administrators. Furthermore, any individual considering issuing, revising, assisting in the drafting of, or archiving a policy.

PROCEDURES:

- I. Trauma Services will call ext. 8255 or 8511 and speak to the Radiology Supervisor to request them to call the Radiology Administrator on-call.
- II. The Administrator will return the call to the Attending Trauma Surgeon to confirm the exam(s) requested and when the scan is to be done.
- III. The Trauma Surgeon will initiate the orders for the scans so the requisitions print in CT.
- IV. IMPORTANT NOTE: Orders CAN NOT precede coordination by the Administrator on-call to make sure the department is prepared to receive the patient and all other patients are cleared from the area.
- V. The Radiology Administrator will contact the CT Department to make arrangements for the scans to be done.
- VI. The Radiology Administrator will contact the Radiology Supervisor on duty to inform them of the situation so they can oversee the transport along with the Trauma Staff.
- VII. The scans will be completed and sent to the radiologist for interpretation with subsequent medical record report.

Origination date: 10/31/2004

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Approved by: MED DIR, TRAUMA

Reviewed: 06/16/2020

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